

**Minutes  
Regular Council Meeting  
1 South Main Street  
Thornville, OH  
September 25, 2023**

**Council Members:**

Kim Billman  
Lynne Snider  
Sterling Krout  
Tasia Savage

**Other Village Officials:**

Gina Kaetzel- Mayor  
Kelly Beem- Fiscal Officer  
Traci Sturgill- Administrator  
Dan Williams- Chief of Police

**Guests Present:** Amanda Lackey, Dale Brussee, Gene & Bonnie Goldsberry

**Call to Order/ Pledge of Allegiance:**

Mayor Kaetzel called the Village of Thornville Regular Council Meeting to order September 25, 2023, at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll Call was taken with Council member Kim Billman, Council member Lynne Snider, Council member Tasia Savage and Council President Sterling Krout all present. Council member Erica O'Neill and Council member Ashley Moore were not in attendance, but Council member Erica O'Neill advised Village Administrator Traci Sturgill she was ill. We have not heard from Council member Ashley Moore.

Mayor Kaetzel asked for a **motion** to excuse Council member Erica O'Neill. **Motion** made by Council member Kim Billman and was seconded by Council President Sterling Krout. A roll call vote was taken with all council members voting aye.

**Roll Call**

Sterling Krout- aye  
Kim Billman- aye  
Tasia Savage- aye  
Lynne Snider- aye

**Motion passed 4-0**

Mayor Kaetzel asked for a **motion** to excuse Council member Ashley Moore. No motion was made.

**Motion to approve the Business Agenda for the Regular Council Meeting on September 25, 2023:**

Mayor Kaetzel requested a **motion** to approve the business agenda for the Regular Council Meeting on September 25, 2023. A **motion** was made by Council President Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all Council members voting aye.

**Roll Call**

Tasia Savage- aye  
Lynne Snider- aye  
Sterling Krout- aye  
Kim Billman- aye

**Motion passed 4-0**

**Motion to Approve the Minutes from the Regular Council meeting on August 28, 2023:**

Mayor Kaetzel requested a **motion** to approve the minutes from the Regular Council meeting August 28, 2023. A **motion** was made by Council Kim Billman and was seconded by Council member Lynne Snider. A roll call vote was taken with all council members voting aye.

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**Roll Call**

Tasia Savage- aye

Kim Billman- aye

Lynne Snider- aye

Sterling Krout- abstain

**Motion passed 3-0**

**Blue Line Solutions- Glenn Branham:** Presentation given on the specialization of Blue Line Solutions and school zone enforcement. They have completed a speed study in the school zones in Thornville. The results of this study showed Thornville had 6,890 vehicles traveling within the school zone, in a 5-day span and from that we had 564 that were speeding 10 mph over the speed limit during those periods. This is a no cost program to the Village. They install the speed cameras in the school zones only and the program is a revenue share which is usually a 5-year contract. \$100 citation with revenue share of \$60 Village/ \$40 Blue Line. Chief Williams added he highly endorses this program for the safety of the kids when he is unable to be at the crosswalk. He will have access to review all citations prior to being issued also.

**Motion** made by Council member Kim Billman to move forward preparing a contract with Blue Line Solutions and prepare the ordinance for council. **Motion** seconded by Council President Sterling Krout. A roll call vote was taken with all council members voting aye.

**Roll Call**

Lynne Snider- aye

Kim Billman- aye

Tasia Savage- aye

Sterling Krout- aye

**Motion passed 4-0**

**Police Report for September 2023:** Chief Williams reviewed the police activity for September and thanked the council for their consideration of the Blue Line Solutions program.

**Public Hearing: None**

**Mayor's Report:**

**Monthly Water Report to Perry County Commissioners for August 2023:**

Mayor Kaetzel advised she needs a **motion** to receive the monthly water report to the Perry County Commissioners for August 2023. **Motion** made by Council President Sterling Krout and seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

**Roll Call:**

Lynne Snider- aye

Tasia Savage- aye

Kim Billman- aye

Sterling Krout- aye

**Motion passed 4-0**

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**Monthly Water Report to Council for August 2023:**

Mayor Kaetzel advised she needs a **motion** to receive the monthly water report to Council for August 2023. **Motion** made by Council President Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

**Roll Call**

Tasia Savage- aye  
Sterling Krout- aye  
Lynne Snider- aye  
Kim Billman- aye

**Motion passed 4-0**

**Monthly Mayor's Court Reports for August 2023:**

Mayor Kaetzel advised she needs a **motion** to receive the Mayor's Court Reports for August 2023. **Motion** made by Council member Kim Billman and was seconded by Council member Tasia Savage. A roll call vote was taken with all council members voting aye.

**Roll Call**

Sterling Krout- aye  
Kim Billman- aye  
Lynne Snider- aye  
Tasia Savage- aye

**Motion passed 4-0**

**Administrator's Report:**

Village Administrator Traci Sturgill advised the payment register is in everyone's file for review. If anyone has any questions about the bills, please let her know.

Mayor Kaetzel stated if there are no questions on the bills, she will need a **motion** to pay the bills. **Motion** made by Council President Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

**Roll Call:**

Sterling Krout- aye  
Lynne Snider- aye  
Tasia Savage- aye  
Kim Billman- aye

**Motion passed 4-0**

Village Administrator Traci Sturgill wanted to remind the Finance committee members of the Special Finance Committee meeting scheduled for Monday, October 16<sup>th</sup> at 6pm to review the 2024 Appropriations ordinance. She also advised all 70 water hydrants in the village have been flushed successfully and only 3 of those 70 need repair. Parts will be ordered to repair those. The 3 hydrants needing repair are marked with out-of-service rings and Thorn Township Fire Chief Weekley has been sent the hydrant list and advised of the locations of the non-working hydrants.

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**Fiscal Officer's Report:** Fiscal Officer Kelly Beem advised the bank reconciliation is on the table to receive for August 2023 and sign. She also advised she did an audit on all the village accounts today and everything looks great for the end of the year.

Mayor Kaetzel asked for a **motion** to receive the bank reconciliation for August 2023. **Motion** made by Council President Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all Council members voting aye.

**Roll Call:**

Lynne Snider- aye

Tasia Savage- aye

Sterling Krout- aye

Kim Billman- aye

**Motion passed 4-0**

**Committee Reports:**

- Parks & Recreation Committee- Committee Vice Chair Kim Billman updated council on the committee discussions regarding 2024 events and planning of those. Food Truck Rally's, Car Shows and Bounce Houses. Mayor Kaetzel added that herself and Traci attended the TAC meeting last week and they also were discussing the different events they would like to have in 2024 and TAC Committee Chair Tasia Savage provided her with a list of those events tonight prior to the meeting so she will make a copy of that and get it out to Council also.
- Rules Committee- Committee Chair Lynne Snider advised the council that the committee discussed the Robert's Rules on request to speak during council meetings.
- Personnel Committee- Committee Chair Kim Billman advised council the committee discussed the yearly 2024 Salaries. The ordinance is on for 1<sup>st</sup> reading tonight with a 3% salary increase for the Village Administrator and Police Chief due to their increases in 2023 and a 4% salary increase for all remaining Village employees.
- Public Facilities & Safety Committee- Committee Vice Chair Lynne Snider advised the council the committee discussed the rate study along with water & sewer monthly increases of \$35.00 over a 5-year period. Lynne asked Village Administrator Traci Sturgill to go over the remaining discussions held. Traci advised the committee discussed the upgrade to the wastewater treatment plant which came back at \$10 million dollars. We were waiting for the county to respond on how they would like to move forward since this expansion would be to provide more customers for them. They have since responded that this amount is too high for them, and they are going to come back to us with alternatives. The committee also discussed the counties water contract being up in 2025 and sewer in 2028. At that time, we can set the new rates at what the Village feels they need to be at. The Blue Line Solutions project was explained and the impounding ordinance the Chief needs. WinWaste Innovations contract will be ready for the next council meeting.

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- Finance Committee- Committee member Kim Billman advised the committee discussed the 2024 appropriations special meeting date of October 16<sup>th</sup>. A motion was made to move the increase of the water & sewer rates to council and the 2024 salary increases.
- Zoning Committee- Village Administrator Traci Sturgill advised council the committee has been discussing the impounding of motor vehicles parked in front yards and working on a resolution for this. This is an ongoing discussion currently.

**Unfinished Business:** None

**New Business:**

Mayor Kaetzel advised this is the 1<sup>st</sup> reading for the following ordinances:

Village Administrator Traci Sturgill updated council on changes she made to the increases they discussed. Resident Dale Brussee made a good suggestion after the last meeting. The 5-year, \$35 increase remains the same but instead of increasing the bills at different increments each year, she wrote the ordinance up to increase the base rate \$7 per year for both in-town and out-of-town customers. It was suggested by RCAP when they completed the rate study to raise them \$12 the first year and all different increments the remaining 4 years. If council doesn't feel this is a better way to increase them, we can change the ordinance for the 2<sup>nd</sup> reading. Traci did research the village records and we have not raised the base rate in 30 years.

- ORDINANCE #23-02 AN ORDINANCE AMENDING ORDINANCE #18-02 AND ESTABLISHING RESIDENT AND NON-RESIDENT WATER BASE RATES AND SURCHARGES, ESTABLISHING RESIDENT AND NON-RESIDENT SEWER BASE RATES AND SURCHARGES, AND REPEALING ALL PRIOR INCONSISTENT LEGISLATION  
1<sup>ST</sup> Reading
- ORDINANCE #23-06 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES  
1<sup>ST</sup> Reading
- RESOLUTION #23-11 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH WIN WASTE INNOVATIONS OF HEATH INC. FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH REFUSE, AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE  
1<sup>ST</sup> Reading

**Comments and Announcements:**

- Council member Lynne Snider asked for another update on the building next door to the village office. Village Administrator Traci Sturgill advised she talks to Mr. Baldwin about every other month and he is still pursuing funding to remodel.

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**Citizen Comments:**

- Citizen Dale Brussee – He is inquiring on why the Zemba trucks were in town over the weekend. Village Administrator Traci Sturgill advised the Village contracted with Zemba to haul gray water to the plant for the Lost Lands concert at the rate of \$.10 per gallon. This should bring the Village in approximately \$50,000 for the 4-day concert. She will know the total once all the haul slips are totaled and submitted to her. Hauling hours were 7am-6pm so 24-hour plant coverage was not needed but between our 3 employees & herself, we were there more than just the hauling hours to keep an eye on the plant. Mayor Kaetzel thanked Traci for pulling this together at the last minute. Traci added they have already inquired about bringing their business here for next year’s concert.
  
- Citizen Gene Goldsberry- Mr. Goldsberry does not understand why the drop-off line for school is on Church St. Chief Williams advised he was an advocate for them using the front parking lot due to it having a longer place to line up. They declined to change it and he cannot dictate the school’s policy. They changed to this plan during covid and have kept it that way.

Gene would also like to know why we have not put yellow lines down N. Main Street. Traci advised there has never been a center line there. She already researched this. It is a Village Street and not a State Route. Citizen Dale Brussee added that is when it went away. It was no longer needed on a Village Street.

- Citizen Bonnie Goldsberry- Mrs. Goldsberry advised the streets in Thornhill are atrocious and is there a plan to pave them. Village Administrator Traci Sturgill advised they are on the list along with the remainder of the streets in the Village that need repaved. One problem with the Thornhill Estates development is the topcoat of pavement was never applied by the developer prior to the Village taking over the streets. She is looking into grants for paving but so far has had no luck. Foster Manor is much worse than Thornhill Estates.

**Adjournment:** Mayor Kaetzel asked for a **motion** to adjourn the meeting. **Motion** made by Council President Sterling Krout and was seconded by Council member Kim Billman. A roll call vote was taken with all council members voting aye.

**Roll Call:**

Lynne Snider- aye  
Tasia Savage- aye  
Sterling Krout- aye  
Kim Billman- aye

**Motion passed 4-0**

Adjourned at 7:50 p.m.



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Mayor Gina Kaetzel



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Traci Sturgill, Council Clerk