

**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville, OH**  
**January 24, 2022**

**Council Members:**

Lynne Snider  
Erica O'Neill  
Sterling Krout  
Jill Anderson  
Kim Billman

**Other Village Officials:**

Mayor Dan Harmon  
Traci Sturgill, Village Administrator  
Dan Williams, Chief of Police

**Guests Present: Brandon Easton (TYRA), Kim Billman**

**Call to Order/ Pledge of Allegiance:**

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on January 24, 2022 at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll Call was taken with Councilmember Sterling Krout, Councilmember Jill Anderson, Councilmember Erica O'Neill and Councilmember Lynne Snider present. Council President Gina Kaetzel was absent.

**Motion to amend the business agenda for January 24, 2022 to the correct numeric order.** Mayor Harmon asked for a motion to amend the business agenda for January 24, 2022 to correct the numeric order. Motion made by Councilmember Sterling Krout and seconded by Councilmember Erica O'Neill. A roll call vote was taken with all councilmembers voting aye.

Lynne Snider- aye  
Jill Anderson- aye  
Sterling Krout- aye  
Erica O'Neill- aye  
**Motion passed 4-0**

**Motion to Approve the amended Business Agenda for the Regular Council Meeting on January 24, 2022:**

Mayor Dan Harmon requested a Motion to approve the amended Business Agenda for the Regular Council Meeting on January 24, 2022. A Motion was made by Councilmember Erica O'Neill and was seconded by Councilmember Sterling Krout. A roll call vote was taken with three (3) councilmembers voting aye and one (1) abstain.

Erica O'Neill – aye  
Sterling Krout – aye  
Lynne Snider – aye  
Jill Anderson- aye  
**Motion passed 4-0**

**Motion to Approve the Minutes from the Organizational meeting on January 3, 2022:**

Mayor Dan Harmon requested a Motion to approve the minutes from the Organizational council meeting on January 3, 2022. A Motion was made by Councilmember Jill Anderson and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all councilmember's voting aye.

Sterling Krout – aye  
Jill Anderson – aye  
Erica O'Neill – aye  
Lynne Snider- aye  
**Motion passed 4-0**

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**Motion to Approve the Minutes from the Regular Council meeting on Dec 13, 2021:** Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting minutes on December 13, 2021. A **Motion** was made by Councilmember Erica O’Neill and was seconded by Councilmember Sterling Krout. A roll call vote was taken with three (3) councilmembers voting aye and one (1) abstain.

Lynne Snider – aye  
Jill Anderson – abstain  
Erica O’Neill – aye  
Sterling Krout- aye  
**Motion passed 3-0**

**Presentation of Bills:**

Mayor Dan Harmon asked for a **Motion** to pay the bills for January 2022. A **Motion** was made by Councilmember Sterling Krout and was seconded by Councilmember Jill Anderson. A roll call vote was taken with all councilmembers voting aye.

Lynne Snider– aye  
Sterling Krout – aye  
Erica O’Neill – aye  
Jill Anderson- aye  
**Motion passed 4-0**

**Bank Reconciliation:** Mayor Dan Harmon presented the Bank Reconciliation for December 2021.

With no further discussion held Councilmember Lynne Snider made a **Motion** to receive the bank reconciliation for December 2021 and was seconded by Councilmember Erica O’Neill. A roll call vote was taken with all councilmembers voting aye.

Sterling Krout-aye  
Lynne Snider - aye  
Jill Anderson – aye  
Erica O’Neill- aye  
**Motion passed 4-0**

**Fiscal Officer’s Report**— Village Administrator Traci Sturgill stated Fiscal Officer Melissa Tremblay was here for the meeting and she advised her to head home prior to the meeting due to the weather and the hazardous roads. She left instructions for her to have council sign the reports and contact her if they had any questions.

**TYRA President Brandon Easton- Village Administrator Traci Sturgill** introduced everyone to Brandon Easton the new President of TYRA as of last year.

**Discussion held:** Mr. Easton explained he was here to get a good working relationship with Council and the Parks & Recreation committee for the future of the park and activities for the kids. He feels the park has a lot of potential but does need some work and he would love to help make improvements with the help of the Village. He really wants this to be a partnership between TYRA & the Village. A lot of things there run on charity and it isn’t always enough for what needs done. He has spoken with Travis Hagans a few times. Travis is always very willing to help whenever he can. Brandon asked if he has a delivery coming and he’s at work could he count on someone from the Village to meet the truck at the park just for the delivery. Council agreed that would be fine. Village Administrator Traci Sturgill agreed and said if Travis isn’t available, she can always run down or other employees of the Village. He is going to put a lot of work into Diamond 1 but he does want the Village involved in what he does to improve it. He is working on getting the lights donated from AEP that had been started by previous TYRA administration. Village Administrator Traci Sturgill said she could contact a previous councilmember to try and help with the AEP lighting. He plans on trying for some grants and would like the Village to also contribute to revitalizing the park. It has such nice ballparks and he has received many compliments from visiting teams. Batting cages are all complete now. He plans on bringing in mulch. Mayor Harmon advised TYRA they can

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always come to a meeting with ideas for improvement or decisions they want to make. We are always willing to help and very interested in improving the park.

**New Councilmember swear-in- Mayor Dan Harmon introduced a new candidate for Council and introduced Village resident Kim Billman and recommended she be appointed to Council. Councilmember Erica O’Neill made a motion to appoint Kim Billman to council and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all councilmembers voting aye.**

**Lynne Snider- aye**  
**Sterling Krout- aye**  
**Jill Anderson- aye**  
**Erica O’Neill- aye**  
**Motion passed- 4-0**

**Mayor Harmon swore in new councilmember Kim Billman and she joined Council at the table for the remainder of the meeting.**

**Guests Steve & Danielle Williams- 10 S. Main St lot cancelled for tonight.**

**Police Report for January 2022 – Chief Dan Williams advised the police report was emailed out and if anyone has any questions to let him know. Auxiliary coverage is going well. He also stated he is currently taking required training in OPOTA online so the cruiser will be at the office more than usual until he has completed that. He also distributed a new certification he received for the department in regards to policy and procedure. He is close to receiving the level 2 provisional certification also. This helps us if we are ever in any type of litigation and we followed our policy and procedures this will protect the Village. Councilmember Sterling Krout asked if the Village has ever had this certification before. Chief Williams advised he has never been able to find any policy and procedures from the past. Council congratulated Chief Williams on the great job he is doing for the Village. Mayor Harmon likes seeing the further improvements.**

**Administrator’s Report: Village Administrator Traci Sturgill let Council know the building beside the office (9 S Main) is for sale. She spoke with the owner and he is asking \$179,900 and the Village’s price would be \$170,000 so spread the word that it is currently for sale. Sterling had asked for numbers in regards to the credit card usage at the last meeting. Traci advised she ran a report and \$26,000 was ran through on credit cards for all departments from May- Dec 2021. This would have included the Pool, Shelter house rentals and water/sewer payments. The pool’s total is \$6682. Judge Cooperrider asked Village Administrator Traci Sturgill to address council tonight in regards to the startup of the old TAC (Thornville Activities) committee for the Village special events. She is wanting the Village to apply for a grant and be the fiscal agent for the grant due to the requirements of the grant needing a 501C. The TAC committee does not have this nor any funds to put on the events. She does want the TAC Committee to be in charge of the funds. I advised Council I had just received the information over the weekend and had not had the time to research it yet. She was requesting I have council vote on this tonight but Traci isn’t comfortable with that without knowing more details on the grant and feels if the Village is applying for the funds, then the Village will legally need to be in control of what the funds are spent on and verify they are items that can be purchased before purchasing them to protect the Village. Traci advised Judge Cooperrider she would mention it at council tonight but it would need to be on the agenda for discussion in more detail at the next committee meetings and no decision would be made tonight. The grant would cover banners, entertainment, tables, postage, paper, decorations etc. There is no match for the grant from the Village. Councilmembers Lynne Snider, Sterling Krout and Erica O’Neill all stated they did not agree with anyone controlling the funds that are awarded to the Village for legality reasons but if we could get the grant for these kinds of things that would be great as long as the Village does approve the purchases first.**

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**Mayor's Report for December 2021:** Mayor Dan Harmon presented the Mayors Report

- **Monthly Water Report to Perry County Commissioners for December 2021:**

Mayor Dan Harmon asked for a Motion to receive the monthly water report to Perry County Commissioners for December 2021. With no discussion held a Motion was made by Council member Sterling Krout to receive the Monthly Water Report to the Perry County Commissioners for December 2021 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with three (3) councilmembers voting aye and two (2) abstain.

Jill Anderson- abstain  
Kim Billman- abstain  
Sterling Krout – aye  
Lynne Snider- aye  
Erica O'Neill- aye  
Motion passed 3-0

- **Monthly Water Report to Council for December 2021:**

Mayor Dan Harmon asked for a Motion to receive the monthly water report to Council for December 2021. With no discussion held, Councilmember Sterling Krout made a Motion to receive the Water Report to Council for December 2021 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with three (3) councilmembers voting aye and two (2) abstain.

Lynne Snider - aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Jill Anderson- abstain  
Kim Billman- abstain  
Motion passed 3-0

**Mayor's Court Report for December 2021:** Mayor Dan Harmon asked for a Motion to receive the Mayor's Court Report for December 2021. A Motion was made by Councilmember Sterling Krout and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with three (3) councilmembers voting aye and two (2) abstain.

Sterling Krout - aye  
Lynne Snider – aye  
Jill Anderson- abstain  
Kim Billman- abstain  
Erica O'Neill- aye  
Motion passed 3-0

**Committee Reports for January 2022**

- **Finance Committee –** Committee Chair Sterling Krout stated they discussed appropriations, removing police funds from the general fund. The Police is now fully funded by the passing of the new levy. They discussed the purchase of the new police cruiser. Sterling asked Chief for an update on it. Chief advised nothing new to report yet just waiting on the State to start building them.
- **Parks & Recreation Committee- Committee Chair Lynne Snider** stated they discussed the batting cages at the ball diamonds which has now been answered from Mr. Easton. Diamond 1 does need work.
- **Public Facilities & Safety Committee- Committee Chair Erica O'Neill** stated they discussed the ODOT paving agreement ordinance and the lots at 9 & 10 S. Main St. They also discussed the parking lot at the park where the old volleyball court was and getting Shelly Company to put grindings there that they take up when paving.
- **Personnel Committee- Committee Chair Sterling Krout** stated they discussed the pool salaries. Fiscal Officer Melissa Tremblay had mentioned the minimum wage

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increased for 2022 to \$9.30 so this will be on the next Personnel committee agenda.

- Rules Committee- Committee Chair Jill Anderson stated Fiscal Officer Melissa Tremblay spoke about cleaning up the agenda order. All new councilmembers were reminded they need to take the Sunshine Law Certification for their new terms to be placed in their personnel files. Village Administrator Traci Sturgill advised she had received councilmember Jill Anderson's today and let new councilmember Kim Billman know she would send her the information to complete hers online also. Traci also advised she sent the Rules of Council out in an email for everyone to review prior to the committee meetings.

**Old Business: None**

**New Business:**

- RESOLUTION # 22-01 A RESOLUTION AUTHORIZING THE SALE, BY INTERNET AUCTION DURING CALENDAR YEAR 2022, OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED  
1<sup>ST</sup> Reading

- ORDINANCE #22-01 AN ORDINANCE ENACTED BY THE VILLAGE OF THORNVILLE, PERRY COUNTY, OHIO GIVING CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR RESURFACING OF ROADWAYS WITHIN THE VILLAGE DECLARING AN EMERGENCY  
1<sup>ST</sup> Reading

- ORDINANCE #22-02 AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF THORNVILLE, OHIO AND DECLARING AN EMERGENCY  
1<sup>ST</sup> Reading

Councilmember Erica O'Neill made a motion to suspend the three-reading rule and declare as an emergency Ordinance # 22-02. The motion was seconded by Councilmember Sterling Krout. A roll call vote was taken with all councilmembers voting aye.

Jill Anderson- aye  
Kim Billman- aye  
Lynne Snider- aye  
Erica O'Neill- aye  
Sterling Krout- aye  
**Motion passed 5-0**

Councilmember Erica O'Neill made a motion to adopt Ordinance #22-02 and pass as an emergency and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all councilmembers voting aye.

Jill Anderson- aye  
Erica O'Neill- aye  
Lynne Snider- aye  
Sterling Krout- aye  
Kim Billman- aye  
**Motion passed 5-0**

Councilmember Sterling Krout made a motion to approve the 2022 TYRA Contract and was seconded by Councilmember Jill Anderson. A roll call vote was taken with all councilmembers voting aye.

Lynne Snider- aye  
Erica O'Neill- aye  
Sterling Krout- aye  
Kim Billman- aye  
Jill Anderson- aye  
**Motion passed 5-0**

Special Ad Hoc Committee 2022- Discussion held: Village Administrator Traci Sturgill advised this committee was going to be created when Lisa Sharpe joined council to look

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at Brownfield properties for possible revitalization grants. She has since resigned from council and advised she had not received any interested business owners downtown. In prior years we had created this committee for Special events in the Village but now that TAC has taken those over, we shouldn't need the committee at this time.

Mayor Harmon asked for a motion to create the Special Ad Hoc Committee for 2022. With no motion made the committee will not be created at this time.

Mayor Harmon asked for a motion to accept the resignation of Council Clerk & Zoning Secretary Stephanie Reyher effective January 14, 2022 however she is going to continue on as the Mayor's Court Clerk. Motion made by Councilmember Erica O'Neill and seconded by Councilmember Sterling Krout. A roll call vote was taken with all councilmember's voting aye.

Jill Anderson- aye  
Kim Billman- aye  
Lynne Snider - aye  
Sterling Krout- aye  
Erica O'Neill- aye  
Motion passed 5-0

Mayor Harmon publicly thanked Stephanie Reyher for a great job in her role's at the Village.

**Council Comments-** Councilmember Erica O'Neill said how awesome the new flag's/banner's look around the Village. Mayor Harmon said the different varieties spread around the Village is great.

Mayor Harmon wanted to remind Councilmember's if they are unable to make it to a meeting in-person, you can still log in with Zoom and take part in conversations, you just aren't able to be part of any formal or official business / vote, as Council President Gina Kaetzel did tonight.

**Citizens Comments:** None

**Announcements:**

Councilmember Sterling Krout advised he spoke to the youth program at the church he attends and they are interested in sanding and re-staining the baseball field benches this summer. Councilmember Lynne Snider would like to see us get another picnic table. The one that was there broke and is gone so there aren't any at either diamond. Mayor Harmon suggested trying to find a business that would like to donate a couple with their business name on them.

Councilmember Lynne Snider wanted to be sure to thank street employee Travis Hagan's for the great job he always does with keeping the streets and alley's clean during snow storms.

**Adjournment:**

Mayor Dan Harmon asked for a Motion to adjourn. A Motion was made by Councilmember Sterling Krout and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all councilmembers voting aye.

Jill Anderson - aye  
Sterling Krout - aye  
Kim Billman - aye  
Lynne Snider- aye  
Erica O'Neill- aye  
Motion passed 5-0

Meeting concluded at 7:48 p.m.



Mayor Dan Harmon



Traci Sturgill, Acting Council Clerk