

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
November 23, 2020

Council Members:

Josh Hultgren
Daria Carr
Lynne Snider
Sterling Krout
Gina Kaetzel
Erica O'Neill

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer
Dan Williams, Chief of Police
Stephanie Reyher, Clerk of Council

Guests Present: Nathaniel Johnson

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on November 23, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Daria Carr, Councilmember Lynne Snider, Councilmember Erica O'Neill, Councilmember Sterling Krout and Councilmember Gina Kaetzel present.

Motion to Approve the Business Agenda for Monday November 23, 2020: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council Meeting on Monday November 23, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider - aye
Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Sterling Krout - aye
Motion passed 6-0

Motion to Approve the Minutes from the Regular Council Meeting on October 26, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting on October 26, 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider – aye
Sterling Krout - aye
Josh Hultgren - aye
Motion passed 6-0

Motion to Approve the Minutes from the Special Council Meeting on October 28, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Special Council meeting on October 28, 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider – aye
Sterling Krout - abstain
Josh Hultgren - abstain
Motion passed 4-0

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Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for October 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill - aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider - abstain
Sterling Krout – aye
Josh Hultgren - aye
Motion passed 5-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation for September and October. The Bank Reconciliation from September 30, 2020 was not available at the October Regular Council Meeting.

With no further discussion held Council President Josh Hultgren made a **Motion** to receive the bank reconciliation for September 30, 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren -aye
Sterling Krout -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Lynne Snider - abstain
Motion passed 5-0

Council President Josh Hultgren made a **Motion** to receive the bank reconciliation for October 31, 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren -aye
Sterling Krout -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Lynne Snider - abstain
Motion passed 5-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay – Nothing to report

Police Report for November 2020 – Chief Dan Williams – Council should have received

November's Police Report in their email. There were 16 traffic stops, 2 citations for speeding and 2 parking violations. Chief Dan Williams said that he participated in a lockdown drill and two fire drills with Thornville Elementary. He also performed weapons qualifications with the auxiliary officers. He shared that he had all radar units calibration certified for the 2021 calendar year.

Administrator's Report: Village Administrator Traci Sturgill – Village Administrator Traci Sturgill said that we need to look into purchasing a new skid steer. The one we have now was taken in to have a cylinder leak fixed and while in there they found another \$4,400 worth of repairs that need done, including a bolt that is busted in the engine compartment. Traci said that our skid steer is worth \$7,000. She wasn't sure we should spend \$4,400 to fix it since it was only worth \$7,000. To purchase a new skid steer would cost \$44,000. She said that she and Melissa had gone through appropriations and we still have the \$44,000 we appropriated to buy a new skid steer this year available under motor vehicles in water, sewer, streets and storm. The breakdown would be \$13,200 from water, \$14,000 from sewer, \$10,000 from streets and \$6000 from storm. Mayor Dan Harmon asked what we use the skid steer for. Village Administrator Traci Sturgill said that it is used for digging water and sewer jobs, loading salt into the trucks this winter and it will also be used for the projects coming up in 2021. Councilmember Daria Carr asked if we knew how long the fix would last and how long we have had the current skid steer. Village Administrator Traci Sturgill said she wasn't sure how long it would last and she believes we've had this skid steer for 25 years. Mayor Dan Harmon asked if this was the piece of equipment that had the trac problems. Village Administrator Traci Sturgill said yes. Councilmember Erica O'Neill asked if we really want to keep repairing this skid steer or if we should just purchase a new one since we already have the money appropriated. Council President Josh Hultgren said he remembers our initial discussion on purchasing a new skid

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steer being that we push through and see how we weather this pandemic before we make that purchase. He said he believes we have done pretty well, all things considered. Councilmember Daria Carr asked if the purchase price of \$44,000 included trading in our skid steer. Village Administrator Traci Sturgill said yes, the total purchase price is \$51,000 minus our \$7,000 trade in. Village Administrator Traci Sturgill said that she had researched the cost of renting a skid steer and it is \$4,500 per month. Council President Josh Hultgren said that this is something that we've known about and knew it would need to be replaced.

Council President Josh Hultgren made a **motion** to purchase a new Bobcat skid steer. The **motion** was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Josh Hultgren – aye
Gina Kaetzel -aye
Lynne Snider -aye
Daria Carr – aye
Sterling Krout – aye
Erica O'Neill – aye
Motion passed 6-0

Public Hearing:

Mayor Dan Harmon opened the public hearing for Ordinance #20-14 at 7:13pm

- **ORDINANCE #20-14 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE**
2nd Reading

Mayor Dan Harmon closed the public hearing for Ordinance #20-14 at 7:14pm

Mayor's Report for October 2020: Mayor Dan Harmon presented the Mayor's Report

➤ **Monthly Water Report to Perry County Commissioners for October 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for October 2020. With no discussion held, a **Motion** was made by Councilmember Daria Carr to receive the Monthly Water Report to the Perry County Commissioners for October 2020 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill - aye
Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Lynne Snider- abstain
Sterling Krout - aye
Motion passed 5-0

➤ **Monthly Water Report to Council for October 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for October 2020. With no discussion held, Councilmember Sterling Krout made a **Motion** to receive the Water Report to Council for October 2020 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Josh Hultgren -aye
Sterling Krout - aye
Daria Carr – aye
Erica O'Neill - aye
Gina Kaetzel – aye
Lynne Snider - abstain
Motion passed 5-0

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Mayor's Court Report for October 2020: Mayor Dan Harmon asked for a **Motion** to receive the Mayor's Court Report for October 2020. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Daria Carr. A roll call vote was taken.

Lynne Snider – abstain
Sterling Krout -aye
Josh Hultgren – aye
Erica O'Neill - aye
Gina Kaetzel -aye
Daria Carr - aye
Motion passed 5-0

Committee Reports for November 2020:

- **Parks and Rec – Committee Chair Lynne Snider** – Discussed getting bids for the pool and shared that the batting cages are now being put up.
- **Personnel - Committee Chair Josh Hultgren:** Discussed evaluation forms, got some feedback and will bring back in January with changes. Also talked about pay ordinances.
- **Public Safety and Facilities - Committee Chair Josh Hultgren:** Discussed putting a bike rack somewhere in town or at the ball diamonds.
- **Finance Committee – Committee Chair Daria Carr** – Discussed that the Fiscal Officer and Village Administrator would create the 5- year projection with a February meeting date. It would be a rolling list for use in the future and would be annotated and will also assist in budget preparation for April.
- **Ad Hoc Committee – Committee Chair Sterling Krout** - Meeting will be rescheduled after Thanksgiving due to scheduling conflicts.
- **Planning and Zoning Commission** – Village Administrator Traci Sturgill said that they had talked about 111 East Columbus. The attorney advised dismissing this case and handling this violation a different way.

Unfinished Business:

- **ORDINANCE #20-14 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE**
2nd Reading
- **RESOLUTION #20-07 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH, WASTE AWAY SYSTEMS FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH, REFUSE AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY**
3rd Reading

Mayor Dan Harmon asked for a **motion** to adopt Resolution #20-07. A **motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Erica O'Neill – aye
Daria Carr – aye
Gina Kaetzel – aye
Sterling Krout – aye
Josh Hultgren – aye
Motion passed 6-0

- **AMENDED ORDINANCE #20-13 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS**
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WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR
SALARY ORDINANCES, AND DECLARING AN EMERGENCY
3rd Reading

Mayor Dan Harmon asked for a **motion** to adopt amended Ordinance #20-13. A **motion** was made by Councilmember Gina Kaetzel and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Erica O'Neill – aye
Daria Carr – aye
Gina Kaetzel – aye
Sterling Krout – aye
Josh Hultgren – aye
Motion passed 6-0

- Pool Bids – Village Administrator Traci Sturgill said that we received two pool bids. One was from Patterson Pools and the other from Buckeye Aquatics. She said that they met with representatives from both companies at the pool so they knew exactly what needed done and what to quote. The bid from Patterson Pools did not include all work needed such as the electrical work and the concrete pad. Their bid was for \$59,000 which did not include all work needing done. A few years ago they had done some work to the stainless steel at the pool and did not complete the work correctly. They did not help to remedy the situation and did not have good customer service. The bid from Buckeye Aquatics was for \$118,000 including everything needed. This bid is \$17,000 under what we were expecting it to be and what we had appropriated.

Councilmember Lynne Snider made a **motion** to accept the pool bid from Buckeye Aquatics for \$118,000. The **motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Erica O'Neill – aye
Daria Carr – aye
Gina Kaetzel – aye
Sterling Krout – aye
Josh Hultgren – aye
Motion passed 6-0

New Business:

- 2021 Meeting Schedule – Village Administrator Traci Sturgill said that all Council members should have received the 2021 Meeting Schedule in their email. Mayor Dan Harmon asked if anyone had any questions. Village Administrator Traci Sturgill said that she scheduled the Organizational Meeting at 6:30, just before the Committee Meetings on January 4, 2021. All Councilmembers agreed it was okay to have both meetings on the same evening.

Mayor Dan Harmon asked for a **motion** to approve the Village of Thornville 2021 Meeting Schedule. A **motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Lynne Snider – aye
Erica O'Neill – aye
Daria Carr – aye
Gina Kaetzel – aye
Sterling Krout – aye
Josh Hultgren – aye
Motion passed 6-0

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Council Comments:

Sterling Krout – none
Josh Hultgren – none
Erica O'Neill – none
Gina Kaetzel – none
Lynne Snider – none
Daria Carr - none

Citizens Comments: Citizen Nathaniel Johnson asked when the annual meeting schedule would be posted. Village Administrator Traci Sturgill said that it will be posted immediately.

Announcements:

Village Administrator Traci Sturgill shared that the snowflakes will be going up on the light poles around the Village tomorrow.

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Lynne Snider. A roll call vote was taken with all members voting aye.

Josh Hultgren – aye
Lynne Snider – aye
Lynne Snider - aye
Sterling Krout – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 6-0

Meeting concluded at 7:31 p.m.


Mayor Dan Harmon


Stephanie Reyher, Council clerk