

**Minutes
Personnel Committee
Village Office, Three South Main Street
Thornville, Ohio
January 3, 2023**

Attendee List:

Committee Members:

Kim Billman- Chair
Sterling Krout- Vice Chair

Village Officials:

Gina Kaetzel- Mayor
Traci Sturgill-Village Administrator/Clerk
Dan William- Chief of Police
Kelly Beem- Fiscal Officer

Guests:

Ashley Moore
Lynne Snider

Call to Order:

Mayor Kaetzel called the Personnel Committee Meeting to order on January 3, 2023 @ 6:45 p.m.

Roll Call:

Roll call was taken with Committee Chair Kim Billman and Committee Vice Chair Sterling Krout present.

Review/Approval of the Personnel Committee Agenda for January 3, 2023

Mayor Kaetzel asked for a **motion** to approve the business agenda for January 3, 2023. **Motion** made by Committee Vice Chair Sterling Krout and was seconded by Committee Chair Kim Billman. A roll call vote was taken with all committee members voting aye.

Roll Call:

Kim Billman- aye
Sterling Krout- aye
Motion passed 2-0

Assignment of Committee Chairs:

Committee member Sterling Krout made a **motion** to nominate Committee member Kim Billman as the Committee Chair and was seconded by Committee member Kim Billman. A roll call vote was taken with all committee members voting aye.

Roll Call:

Kim Billman- aye
Sterling Krout- aye
Motion passed 2-0

Committee Chair Kim Billman made a **motion** to nominate Committee member Sterling Krout as the Committee Vice Chair and was seconded by Committee member Sterling Krout. A roll call vote was taken with all committee members voting aye.

Roll Call:

Kim Billman- aye
Sterling Krout- aye
Motion passed 2-0

Old Business: None

New Business: Committee Vice Chair Sterling Krout asked if we foresee any new hires for personnel this year. Village Administrator Traci Sturgill updated the committee on Utilities Superintendent Matthew Stevens retirement. Matt will be making his final decision as to his official retirement date of July 19, 2023. She has the position ready to

**Minutes
Personnel Committee
Village Office, Three South Main Street
Thornville, Ohio
January 3, 2023**

post early with a start date of May 1, 2023 and with the committees approval she would like to post the position in January once he gives her an official date. Both committee members advised this was an excellent proactive decision. Traci did print off a list of the current licensed operators in the vicinity. We are hoping some of those apply for the position.

Adjournment:

With no further business, Committee Vice Chair Sterling Krout asked for a **motion** to adjourn and was seconded by Committee Chair Kim Billman. A roll call vote was taken with all committee members voting aye.

Roll Call:

Kim Billman- aye

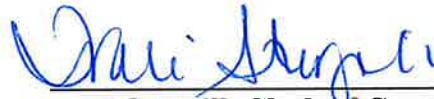
Sterling Krout- aye

Motion passed 2-0

Meeting adjourned at 6:52 p.m.



Kim Billman, Committee Chair



Traci Sturgill, Clerk of Council