

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
August 22, 2022

will be participating in. This is an event where all Perry County law enforcement are out from 6pm to 10pm. It worked out great last year. He also added the start of school went very smoothly.

Mayor's Report for July 2022:

Council President Gina Kaetzel presented the Mayors Report for July 2022.

Council President Gina Kaetzel advised she needs a **motion** to receive the Mayor's Court report to council for July 2022. **Motion** made by Council member Kim Billman and seconded by Council member Jill Anderson. A roll call vote was taken with all Council members voting aye.

Roll Call

Kim Billman- aye

Gina Kaetzel- aye

Lynne Snider- aye

Jill Anderson- aye

Motion passed 4-0

Monthly Water Report to Perry County Commissioners for July 2022:

Council President Gina Kaetzel advised she needs a **motion** to receive the monthly water report to the Perry County Commissioners for July 2022. **Motion** made by Council member Jill Anderson and was seconded by Council member Kim Billman. A roll call vote was taken with all Council members voting aye.

Roll Call

Gina Kaetzel- aye

Jill Anderson- aye

Lynne Snider- aye

Kim Billman- aye

Motion passed 4-0

Monthly Water Report to Council for July 2022:

Council President Gina Kaetzel advised she needs a motion to receive the monthly water report to Council for July 2022. **Motion** made by Council member Jill Anderson and was seconded by Council member Lynne Snider. A roll call vote was taken with all council members voting aye.

Roll Call

Jill Anderson- aye

Kim Billman- aye

Gina Kaetzel- aye

Lynne Snider- aye

Motion passed 4-0

Presentation of the Bills-Village Administrator Traci Sturgill presented the accounts payable report and added if anyone has any questions she can answer, please let her know. If there were no questions, she would need a **motion** to pay the bills for August 2022.

Council member Kim Billman made a **motion** to pay the bills and was seconded by Council member Jill Anderson. A roll call vote was taken with all Council members voting aye.

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Roll Call

Gina Kaetzel- aye
Lynne Snider- aye
Jill Anderson- aye
Kim Billman- aye

Motion passed 4-0

Village Administrator Traci Sturgill advised we would be painting the fire hydrants in the next few months and wanted to verify that we do want to keep them the color red. Red was confirmed. She also stated the Finance Committee held a special meeting and reviewed the appropriations for 2023. We are waiting on a revised certificate of estimated resources from the county auditor. They advised her our amended appropriations from Jan-May were not sent down to them as they are required to be so the certificate they sent to us is incorrect. Traci faxed them all down to them so they can update their end. Melissa also didn't advise them of the large donation we received from the Shelly family so that also needed to be added.

Traci gave an update on the Letherman Investment fund. It did have an increase this month of \$7900 since the last meeting. The current balance 166,720. We also had our free swim day at the pool. We had 16 swimmers and will be receiving a reimbursement check in the amount of \$70. We will need to have the personnel committee meeting in September to discuss the yearly raises for 2023. The building demo grant is moving along and should be starting in the next month. After researching the cemetery, the Village is responsible for it. Tasia Savage would like a letter stating the Village is allowing her to clean it up and make repairs. Council agreed to allow her to take care of the cleanup and Traci will get a letter together. Chief Williams added we should also have them sign a release of liability also.

Council member Lynne Snider made a **motion** to receive the bank reconciliation for June 2022 and was seconded by Council President Gina Kaetzel. A roll call vote was taken with all Council members voting aye.

Roll Call

Kim Billman
Lynne Snider- aye
Gina Kaetzel- aye
Jill Anderson- aye

Motion passed 4-0

Fiscal Officer's Report- Interim Fiscal Officer Kelly Beam is out ill tonight.

Committee Reports for July 2022:

Finance Committee: Village Administrator Traci Sturgill advised we had already discussed most of this with the appropriations update in her report.

Parks & Recreation Committee: No meeting held

Public Facilities Committee: No meeting held

Personnel Committee- No meeting held

Rules Committee: No meeting held

Unfinished Business: None

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New Business:

- RESOLUTION #22-06 AGREEMENT TO RETAIN BRIAN ZETS OF ISAAC WILES LEGAL SERVICES AS THE VILLAGE SOLICITOR
1ST Reading
- Village Administrator Traci Sturgill advised council they had the bid openings for the water wellhead project last week and Buena Environmental were the only bidders. ADR advised contractors are so busy we were lucky to get one good bid. This company is highly recommended by ADR. They have completed several projects for them. She now needs a motion from council to hire them as our contractor for the project.

Council President Gina Kaetzel made a **motion** to hire ADR contractors for the water well project and was seconded by Council member Kim Billman.

Roll Call

Jill Anderson- aye
Gina Kaetzel- aye
Kim Billman- aye
Lynne Snider- aye
Motion passed- 4-0

- Village Administrator Traci Sturgill advised we received the renewal for our property insurance from Wichert Insurance Agency. The renewal increase is only 2% which is excellent. She advised she needs approval from council to accept the renewal. **Motion** made by Council member Jill Anderson and seconded by Council member Lynne Snider to renew Village property insurance with Wichert Insurance.

Roll Call

Lynne Snider- aye
Gina Kaetzel- aye
Jill Anderson- aye
Kim Billman- aye
Motion passed 4-0

Comments and Announcements: Councilmember Lynne Snider asked if it was legal to live in a camper with no water or sewer on private property within the Village. Village Administrator Traci Sturgill advised she knows what property she is referring too and they have already been keeping an eye on it but the homeowner states nobody is living in it and we are having a hard time catching him there but there is nothing in our zoning handbook that would allow the zoning inspector to do anything about it anyway as far as she knows. We are still looking into it. Lynne advised she will be living in her camper on her property also while she builds her house but it will be hooked up to the water & sewer. Traci did advise she had a conversation with the homeowner but he stated nobody is living in it. Chief Williams also advised he has nothing in his codes to address this either.

Citizen Comments:

Thornport citizen Sandy Davis was here to inquire about The Nest housing development that is currently in the process of getting approved with the Thorn Township Zoning department. She had attended their special zoning meeting in

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regards to it last week. She wanted to verify that what was spoke about at the meeting by Thorn Township Zoning Inspector Ed Corns, was correct. He stated the Village taps were on hold due to the plant being at or close to daily capacity. Village Administrator Traci Sturgill advised her that yes, this is correct. Our current sewer plant is in need of an upgrade if it is going to take on the future growth of Thornport and surrounding areas that Northern Perry Water supplies. We did agree to allow this developer of The Nest a maximum of 50 taps per year unless the EPA says we have reached full capacity and stops us from allowing any additional sewer taps. Superintendent Matt Stevens says we can allow approximately 200 more sewer taps with this current plant size but that number can change. The Village met with the Perry County Commissioners back in June and the Thorn Township Trustees are also aware of the ongoing issues. The Village is waiting for an update from the Commissioners & Thorn Township Trustees on how they would like to move forward with the current issues we are experiencing with the plant and the inability to supply as much growth as we are hearing is coming to Thornport in the near future.

Council President Gina Kaetzel asked for a **motion** to adjourn the meeting. **Motion** made by Council member Jill Anderson and was seconded by Council member Kim Billman. A roll call vote was taken with all councilmembers voting aye.

Roll Call

Gina Kaetzel- aye

Lynne Snider- aye

Jill Anderson- aye

Kim Billman- aye

Motion passed 4-0

Adjourned at 8:10 pm



Mayor Dan Harmon



Traci Sturgill, Council Clerk