

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
January 27, 2020

Council Members:

Kristina Roshon
Lynne Snider
Josh Hultgren
Daria Carr
Erica O'Neill
Sterling Krout

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Melissa Tremblay, Fiscal Officer
Stephanie Reyher, Council Clerk

Guests Present: Dale Brussee, Jennifer Johnson, Dan Williams

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on January 27, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken with Council President Kristina Roshon, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Erica O'Neill, Councilmember Josh Hultgren and Councilmember Sterling Krout present.

Motion to Amend the Business Agenda for Monday, January 27, 2020: Mayor Dan Harmon requested a **Motion** to amend the Business Agenda for the Regular Council meeting on Monday January 27, 2020 to add Ordinance 20-01 and Ordinance 20-04. A **Motion** was made by Council President Kristina Roshon, and seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Motion to Approve the Minutes from Special Council Meeting on January 2, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Special Council meeting on January 2, 2020. **Motion** was made by Councilmember Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Motion to Approve the Minutes from Special Organizational Meeting on January 2, 2020: Mayor Dan Harmon requested a **motion** to approve the minutes from the Special Organizational meeting on January 2, 2020. **Motion** was made by Councilmember Daria Carr and was seconded by Council President Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Motion to Approve the Minutes from Regular Council Meeting on December 16, 2019: Mayor Dan Harmon requested a **Motion** to approve the minutes from the Council meeting on December 16, 2019. **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Lynne Snider. A roll call vote was taken.

Kristina Roshon – aye
Erica O'Neill – aye
Josh Hultgren – aye
Daria Carr – aye
Lynne Snider – aye
Sterling Krout - abstain
Motion passed 5-0

Presentation of Bills:

Discussion Held: Village Administrator Traci Sturgill explained the itemized payments from the registers.

A **Motion** was made by Council President Kristina Roshon and seconded by Councilmember Erica O'Neill to pay the bills for December 2019. A roll call vote was taken with all members voting aye.
Motion passed 6-0

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Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Lynne Snider made a **Motion** to receive the bank reconciliation for December 31, 2019 and was seconded by Council President Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay

- Fiscal Officer Melissa Tremblay and Mayor Harmon signed audit agreement with Wilson Phillips and Agin
- Fiscal Officer Melissa Tremblay went over 2019 numbers and total funds increased by just over \$250,000.

Police Report for December 2019 - none

Administrator's Report: Village Administrator Traci Sturgill

- Village Administrator Traci Sturgill shared that she received an estimate from the gas company to run a gas line to the pool for a pool heater. The estimate was a minimum of \$20,000.
- Village Administrator Traci Sturgill verified that we are holding off signing the new contract until the batting cages are finished. Councilmember Lynne Snider advised yes, it has been over a year.
- Councilmember Daria Carr mentioned that she had seen that Thornville girl's youth softball was merging with TYRA for summer softball.

Public Hearing

Mayor's Report for December 2019: Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for December 2019:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for December 2019. With no discussion held, a **Motion** was made by Councilmember Josh Hultgren to receive the Monthly Water Report to the Perry County Commissioners for December 2019 and was seconded by Council President Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 6-0.

➤ **Monthly Water Report to Council for December 2019:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for December 2019. With no discussion held, Councilmember Sterling Krout made a **Motion** to receive the Water Report to Council for December 2019 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.
Motion passed 6-0.

➤ **Mayor's Court Report for December 2019:**

Mayor Harmon asked for a **Motion** to receive the monthly Mayor's Court Report for December 2019. With no discussion held, Councilmember Josh Hultgren made a **Motion** to receive the Mayor's court report for December 2019 and was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.
Motion passed 6-0

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Committee Reports for January 2020:

- **Parks and Rec - Lynne Snider**
 - Discussed getting new pool chairs with donations from area business; will have the sponsoring business names on the chairs. They will be available for use at no charge
 - Received an estimate for a thermal pool cover for \$20,000 - \$30,000. Another option quoted was a liquid heat saver for approximately \$1,600/year. Will look more into that option
 - AEP is donating poles, labor for lights on diamond 2 of ball field
 - Mayor Dan Harmon mentioned that he had spoke with Tom Horvath of Horvath's Harbor and he is very interested in donating for the pool chairs and umbrellas and would like more information
- **Personnel - Committee Chair Kristina Roshon**
 - Discussed status of the Police Chief
 - Discussed the salary inquiry of surrounding villages, received an email with the information so we can filter by similar villages
 - Discussed the Village Administrator contract and decided to bring it to council to decide on a salary
 - Discussed the Court Clerk opening. Fiscal Officer Melissa Tremblay suggested the Mayor become the Magistrate to save money. Mayor Dan Harmon said he would look into classes.
- **Public Facilities & Safety- Committee Chair Josh Hultgren**
 - Update on the handrail at 111 E. Columbus Street – we are getting a more specific estimate so we can make a decision.
 - Discussed trash pick up location and possibly moving the pick up to the front of houses, but found that to not be feasible. Will keep things as they are. We may have the option of recycling with the new trash contract.
 - Update on Post Office parking lot – waiting on foundational issues.
 - Sale of the firehouse property is moving smoothly
 - Discussed the possibility of sometime in the future purchasing the land where the water wells are located.
 - Discussed making a priority list of paving. Village Administrator Traci Sturgill added that she is meeting with Kent Cannon next week to drive around and look at streets. We have \$17,500 in county funds for paving.
- **Finance Committee – Committee Chair Daria Carr**
 - Discussed renewing membership to 2020 Buckeye Lake Regional Corp.
 - We have two levies coming up; need to make a decision if they will be replacement or renewal. Village Administrator, Traci Sturgill added that this is on tonight's agenda and we will have to make the decision tonight.
- **Rules Committee – Committee Chair Sterling Krout**
 - Discussed Council training requirements – Sunshine Law

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Zoning and Planning Commission: Zoning Inspector Traci Sturgill

- Update on annual permits – approximately \$6,000 brought in for the year.

Mayor Dan Harmon asked if new members were added and if we could post that publicly.

Village Administrator and Zoning Inspector Traci Sturgill, added that there are two new members, Nathaniel Johnson and Gina Kaetzl, and that the committee is full. She will post on Facebook.

Unfinished Business:

- **RESOLUTION 19-12 A RESOLUTION AUTHORIZING THE SALE, BY INTERNET AUCTION DURING CALENDAR YEAR 2020, OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED.** 3rd Reading

Mayor Dan Harmon asked for a **Motion** to approve Resolution 19-12. This is the 3rd reading. Council President Kristina Roshon made a **Motion** to approve Resolution 19-12, Councilmember Erica O'Neill seconded. A roll call vote was taken with all members voting aye.
Motion Passed 6-0

New Business

- Mayor Dan Harmon asked for a **Motion** to adjourn into **Executive Session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, promotion, dismissal, or compensation of a public employee or official.** Council President Kristina Roshon made a **Motion** to adjourn into Executive Session, council member Erica O'Neill seconded.
Council adjourned into Executive Session at 7:21 PM.

- Mayor Dan Harmon asked for a **Motion** to adjourn out of Executive Session at 8:02 PM. Councilmember Sterling Krout made the **Motion** and Council President Kristina Roshon seconded.

Council adjourned out of Executive Session at 8:02 PM

- Mayor Dan Harmon asked for a **Motion** to hire Dan Williams as Chief of Police. A **Motion** was made by Council President Kristina Roshon and seconded by councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill – aye
Lynne Snider – nay
Kristina Roshon – aye
Josh Hultgren – aye
Daria Carr - aye
Sterling Krout – aye
Motion passed 5-1

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- **ORDINANCE #20-03 AN ORDINANCE CONSENTING TO THE APPOINTMENT OF DANIEL T WILLIAMS AS THE FULL-TIME CHIEF OF POLICE FOR THE VILLAGE OF THORNVILLE, OHIO AND DECLARING AN EMERGENCY**
 - Mayor Dan Harmon asked for a **Motion** to suspend the rules and pass as an emergency Ordinance #20-03. Council President Kristina Roshon made the **Motion** and Councilmember Erica O'Neill seconded. A roll call vote was taken.
 - Erica O'Neill - aye
 - Lynne Snider - nay
 - Kristina Roshon - aye
 - Josh Hultgren - aye
 - Daria Carr - aye
 - Sterling Krout - aye**Motion passed 5-1**
 - Mayor Dan Harmon asked for a **Motion** to adopt Ordinance #20-03 and pass as an emergency. Council President Kristina Roshon made the **Motion** and Councilmember Erica O'Neill seconded. A roll call vote was taken.
 - Erica O'Neill- aye
 - Lynne Snider - nay
 - Kristina Roshon - aye
 - Josh Hultgren - aye
 - Daria Carr - aye
 - Sterling Krout - aye**Motion passed 5-1**
- **ORDINANCE #20-01 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH TRACI STJURGILL**
 - 1st Reading
 - Mayor Dan Harmon asked for a **Motion** to table this and send back to the Personnel Committee for consideration. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Josh Hultgren. A roll call vote was taken with all members voting aye.**Motion passed 6-0**
- **ORDINANCE #20-02 AN ORDINANCE ESTABLISHING THE COMPENSATION AND PAY SCHEDULES FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE AND REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY**
 - 1st Reading
 - Mayor Dan Harmon asked for a **Motion** to send back to the Personnel Committee for consideration. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.**Motion passed 6-0**
- **ORDINANCE #20-04 AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2020 EDITION, AS THE CODE OF ORDINANCES FOR THE VILAGE OF THORNVILLE, OHIO AND DECLARING AN EMERGENCY.**
 - Mayor Dan Harmon asked for a **Motion** to suspend the rules and pass as an emergency Ordinance #20-04. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.**Motion passed 6-0**

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- Council President Kristina Roshon made a **Motion** to adopt and pass as an emergency Ordinance #20-04. The **Motion** was seconded by Councilmember Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 6-0

- Mayor Dan Harmon asked for a **Motion** to table the Village Administrator Employee Agreement. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.
Motion passed 6-0

- Mayor Dan Harmon asked for a **Motion** to approve the new handrail installation at 111 East Columbus Street. Village Administrator Traci Sturgill added that the contractor confirmed the cost of the handrail would be \$4000 and if it were approved tonight, he could have it done this week. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 6-0

- Mayor Dan Harmon asked for a **Motion** to submit the paperwork for 1.0 mil General Levy, Replacement or Renewal. Council President Kristina Roshon made a **Motion** for a 1.0 mil General Levy Renewal. The **Motion** was seconded by Councilmember Lynne Snider. A roll call vote was taken with all members voting aye.
Motion passed 6-0

- Mayor Dan Harmon asked for a **Motion** to submit the paperwork for 2.4 mil General Levy, Replacement or Renewal. Councilmember Josh Hultgren made a **Motion** for a 2.4 mil General Levy Renewal. The **Motion** was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.
Motion passed 6-0

- Mayor Dan Harmon asked for a **Motion** to accept the resignation of Council President Kristina Roshon. Kristina is selling her house and moving outside the village. Her last day will be February 27, 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Council Comments:

- Fiscal Officer Melissa Tremblay added that anything discussed during executive session cannot be shared.

Citizens Comments: none

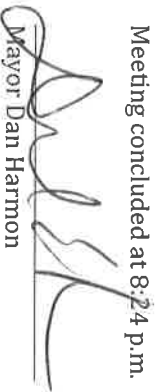
Announcements:

- Council President Kristina Roshon asked when Chief Williams would be starting. He will start in 2 weeks per Mayor Dan Harmon.

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Lynne Snider. A roll call vote was taken with all members voting aye.
Motion passed 6-0

Meeting concluded at 8:24 p.m.



Mayor Dan Harmon



Stephanie Reyher, Council Clerk

MINUTES
SPECIAL COUNCIL MEETING
3 SOUTH MAIN STREET
THORNVILLE, OHIO
January 23, 2020

Council Members:

Kristina Roshon
Lynne Snider
Josh Hultgren
Daria Carr
Erica O'Neill
Sterling Krout

Other Village Officials:

Dan Harmon, Mayor

Guests Present:

Call to Order / Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thorntville Special Council Meeting to order on January 23, 2020, at 6:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call was taken with Council President Kristina Roshon, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Josh Hultgren, Councilmember Erica O'Neill and Councilmember Sterling Krout present.

Motion to Approve the Business Agenda for Thursday, January 23, 2020: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Special Council meeting on Thursday January 23, 2020. A **Motion** was made by Council President Kristina Roshon, and seconded by Councilmember Josh Hultgren. A roll call vote was taken with all Councilmembers voting aye. **Motion passed 6-0**

New Business:

Executive Session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, promotion, dismissal or compensation of a public employee or official.

Mayor Dan Harmon requested a **Motion** to adjourn INTO Executive Session at 6:01 PM. A **Motion** was made by Council President Kristina Roshon and seconded by Councilmember Erica O'Neill. A roll call vote was taken with all Councilmembers voting aye. **Motion passed 6-0**

Mayor Dan Harmon requested a **Motion** to adjourn OUT of Executive Session at 6:29 PM. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all Councilmembers voting aye. **Motion passed 6-0**

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Council President Kristina Roshon and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye. **Motion passed 6-0**

Meeting adjourned at 6:30 PM



Mayor Dan Harmon



Stephanie Reyher, Council Clerk