

Minutes  
Special Council Meeting  
3 South Main Street  
Thornville, OH  
April 10, 2019

**Council Members Present:**

Dan Harmon  
Lynne Snider  
Josh Hultgren  
Kristina Roshon  
Abby Frick  
Daria Carr

**Other Village Officials:**

Traci Sturgill, Clerk of Council

**Guests Present- None**

**Call to Order / Pledge of Allegiance:**

Council President Dan Harmon called the Village of Thornville Special Council Meeting to order on April 10, 2019 at 7:00 pm by saying the Pledge of Allegiance.

**Roll Call:**

Roll Call taken with all councilmembers present.

**Approval of Business Agenda for the Special Council meeting April 10, 2019:**

Council President Dan Harmon asked for a motion to approve the business agenda for April 10, 2019. Councilmember Lynne Snider made the motion to approve the business agenda for April 10, 2019 and was seconded by Councilmember Kristina Roshon. A roll call vote was taken with all Councilmembers voting yea.

**Motion passed 6-0**

**Old Business: None**

**New Business:**

- Appointment of new Village Administrator

Discussion Held: Councilmember Kristina Roshon advised council she was involved in the interview process and she wanted council to understand how the interview process went. Traci was the only person that completed a full application and submitted her resume and application. There were several interested people via Facebook but nobody came into the Village Office and actually applied, even after they were contacted via email to please do so if interested in the position. There was one gentleman that did email the Mayor with his job experience but Mayor Savage did feel that he was not qualified for the position. Traci Sturgill was then interviewed by Mayor Savage and Personnel Committee Chair Kristina Roshon. Mayor Savage appointed Traci Sturgill as the new Village Administrator following her interview. During the interviewing process, Traci, Mayor Savage and Kristina discussed her salary and it was brought to the attention the salary would like to be brought to \$43,500 since Zoning duties are now being added to this position. Kristina advised there will be no commission per zoning permit issued like before and that actually the Village is going to be saving money. Kristina advised Council they need to make sure they approve the new salary. Council President Dan Harmon asked we have a contract? Personnel Committee Chair Kristina Roshon advised the employee contract is written after council votes. Council President Dan Harmon advised basically we are voting to approve the Mayor's request to hire Traci Sturgill as the new Village Administrator tonight and the salary of \$43,500.00 per year. Councilmember Kristina Roshon advised Attorney Zets will prepare the contract and the ordinance to be on the April 22, 2019 agenda for a vote. Kristina advised since Traci has been with the Village for a year prior to this she will be entitled to 1-week vacation time next week.

Council President Dan Harmon asked for a motion to confirm and appoint Traci Sturgill as the new Village Administrator, legislation and employee agreement forthcoming. Councilmember Josh Hultgren made the motion to confirm and appoint Traci Sturgill as the new Village Administrator at the salary of \$43,500 per year and motion was seconded by Councilmember Kristina Roshon. A roll call vote was taken with 5 members voting yea and one member needing to recuse herself due to possible interest in the Council Clerk position.  
**Motion passed 5-0**

Council President Dan Harmon stated he felt very, very confident and secure knowing that this step is complete. With all that has been going on and the chaos in the past 9 months, the one thing we have been able to count on is that Traci has covered everything and made sure things got done while everything else was in chaos. Traci advised Zoning is getting very busy suddenly and she has made contact with Zoning Inspector Martin Thomas and advised him she has to have the Zoning books, office key and checks back in the office asap.

Minutes  
Special Council Meeting  
3 South Main Street  
Thornville, OH  
April 1, 2019

- Council Clerk position- Councilmember Kristina Roshon advised the Council Clerk position needs to be posted to the public for 5 days in all public posting places. Salary for Council Clerk will remain the same and it should be approximately 15-20 hours per month since we have a new Village Administrator. Council President Dan Harmon asked if we have any interested parties for the position. Kristina advised there is a Village resident with management experience interested and Councilmember Abby Frick advised she was waiting to see if we receive any qualified candidates before she resigns from council and applies for the position. Councilmember Daria Carr asked if tonight's agenda had been posted for the 24 hours prior required. Councilmember Lynne Snider, Council Clerk Traci Sturgill and Councilmember Abby Frick all advised yes and it was also emailed to all councilmembers like all other agendas. Councilmember Daria Carr asked if it was posted out to the public also. She was advised yes, to all 5 public posting locations that agendas are required to be posted.

**Adjournment:**

With no further discussion held, a motion was made by Councilmember Lynne Snider to adjourn the meeting and was seconded by Councilmember Kristina Roshon. A roll call vote was taken with all members voting yea.

**Motion passed 6-0.**

Meeting adjourned at 7:10 p.m.



Dan Harmon, Council President



Traci Sturgill, Clerk of Council