

Minutes
Regular Council Meeting
3 South Main Street, Thornville, Ohio
December 8, 2014

Council Members Present:

Brandt Hawkins, Council President
Lynne Snider
Mary Renner
Dale Brussee
Heidi Robinson

Other Village Officials:

Gavin Renner, Mayor
Beth Patrick, Village Administrator
Melissa Tremblay, Fiscal Officer
Sharon Brussee, Clerk of Council
Darrell Ball, Chief of Police

Guests:

Call to Order/Pledge of Allegiance

The Village of Thornville regular Council meeting was called to order by Mayor Gavin Renner on December 8, 2014 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll call was taken with all members present.

Review and Approval of Agenda for December 8, 2014:

A **motion** was made by Councilwoman Heidi Robinson to approve the agenda for December 8, 2014 and was seconded by Council President Brandt Hawkins. A roll vote was taken with all members voting yea. **Motion passed 5-0.**

Review and Approval of Minutes for November 24, 2014:

A **motion** was made by Councilwoman Heidi Robinson to approve the Council minutes for November 24, 2014 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Public Hearing for Resolution 14-009:

Resolution 14-009 A RESOLUTION TO SUPPORT THE UPDATE OF THE COSHOCTON-FAIRFIELD- LICKING-PERRY SOLID WASTE DISTRICT MANAGEMENT PLAN AND DECLARING AN EMERGENCY.

Mayor Gavin Renner opened the Public Hearing for **Resolution 14-009** at 7:03 p.m. With no discussion held, Mayor Renner closed the Public Hearing for **Resolution 14-009** at 7:03 p.m.

Mayor's Report

Mayor Gavin gave the Mayor's Report to Council.

- Received a letter regarding the liquor permit, and was read the letter to Council. Mayor Renner asked if Council wants to follow that process. With no further discussion, a **motion** was made by Councilwoman Heidi Robinson that Council do not object and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

- **Monthly Water Report to Perry County Commissioners for November 2014:**

A **motion** was made by Councilwoman Mary Renner to receive the Monthly Report to Perry County Commissioners and was seconded by Council President Brandt Hawkins. A roll call vote was taken with all members voting yea. **Motion passed 5-0**

- **Monthly Water Report to Council for November 2014:**

A **motion** was made Councilwoman Lynne Snider to receive the Monthly Water Report to Council and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Administrator's Report

Village Administrator Beth Patrick presented the Administrator's Report.

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- Village Administrator Beth Patrick read the letter addressed to her from GGC regarding the Recommendation for Award for the bid for the Shelly Lift Station. It was GGCs recommendation to accept the bid of KE Sites Company, and she concurred with that recommendation.
 - Received notification that Brian Winkler will be leaving GGC.
 - Hagan Easement update. She spoke with Scotty regarding the master meter pit off of Zion Road. She stated that she assumed that this is a utility easement. She spoke with Kelly Green from Northern Perry County Water, and he wasn't sure if it's an easement or a utility right of way, and he will be looking into this. GGC will be doing a site visit, and it will be a free assessment.
 - Village Administrator Beth Patrick addressed Councilman Dale Brussee regarding the discussion that was held in reference to the National Gas during the Public Facilities Committee meeting. She stated that it was not brought up before Council as a motion. Mayor Renner responded that it was not recommended by the committee and that a motion was not needed.

Presentation and Payment of Bills

With no discussion held, a **motion** was made by Councilwoman Mary Renner to pay the bills, and seconded by Councilwoman Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Bank Reconciliation

A **motion** was made by Councilwoman Lynne Snider to receive the Bank Reconciliation and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed.**

Zoning Report

- Councilman Dale Brussee stated there was no December meeting held due to lack of a quorum

Unfinished Business:

- **Resolution 14-008** A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT WITH BETH PATRICK AS VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY. **3rd Reading.**

With no discussion held, a **motion** was made by Councilwoman Heidi Robinson to pass **Resolution 14-008** and was seconded by Councilwoman Mary Renner. A roll vote was taken with all members voting yea with the exception of Councilman Dale Brussee, who abstained due to relationship with Village Administrator Beth Patrick. **Motion passed 4 yeas, and 1 abstention.**

- **Resolution 14-009** A RESOLUTION TO SUPPORT THE UPDATE OF THE COSHOCTON-FAIRFIELD- LICKING-PERRY SOLID WASTE DISTRICT MANAGEMENT PLAN AND DECLARING AN EMERGENCY. **2nd Reading.**

New Business:

- **Resolution 14-010** A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT THE BID OF, AND EXECUTE AN AGREEMENT WITH, KE SITE COMPANY, TO PERFORM CERTAIN REHABILITATION/MODIFICATION WORK AT THE SHELLY LIFT STATION AND DECLARING AS AN EMERGENCY. **1st Reading.**

With no discussion held, a **motion** was made by Councilwoman Heidi Robinson to suspend the rules for **Resolution 14-010** and was seconded by Councilwoman Mary Renner. A roll vote was taken with all members voting yea. **Motion passed 5-0.**

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A **motion** was made by Councilwoman Heidi Robinson to adopt **Resolution 14-010** and was seconded by Council President Brandt Hawkins. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Council Comments:

Councilwoman Lynne Snider had no comment.

Councilwoman Heidi Robinson commented that she had spoken with Village Administrator Beth Patrick about Council going to one Regular Council Meeting a month. She felt this may help with getting the open Council seat filled. She also commented that the Committee meetings time should be changed from 6 p.m. to 7 p.m. to accommodate Councilman Lynne Snider because of the change in her work schedule.

With no further discussion held, a **motion** was made by Councilwoman Heidi Robinson to go to one Council meeting per month at 7:00 p.m. and to change the time of the Committee meetings to 7:00 p.m. and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Council President Brandt Hawkins had no comment.

Councilman Dale Brussee had no comment.

Councilwoman Mary Renner wished everyone a Happy Holiday.

Citizens Comments: None.

Meeting Announcements:

Next Council Meeting December 29, 2014

Mayor Renner stated there may be a need for a Special Zoning Meeting because there may be a request for a variance.

Adjournment:

A **motion** was made by Councilwoman Mary Renner to adjourn and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 5-0.**

Meeting adjourned at 7:23 p.m.



Gavin Renner, Mayor



Sharon Brussee, Clerk of Council